

# CURRICULUM VITAE

## Personal information



First name/Surname: **Mirko Marinčič**

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Citizenship: Slovenian

## Work experience

Period	<b>from February 2014 to July 2019</b>
Occupation or position held	<b>Advisor to the Director for Efficient Use and Renewable Sources of Energy</b>
Main activities and responsibilities	<ul style="list-style-type: none"><li>- coordinating work with Resalto (previously GGE), a subsidiary of the company Energetika Ljubljana</li><li>- planning, coordinating and implementing services in the fields of efficient use of energy and renewable sources of energy</li><li>- implementing marketing activities with the key customers of services and implementing measures in the fields of efficient use of energy and renewable sources of energy</li><li>- cooperation with the Ljubljana City Municipality (MOL) and the Regional Development Agency of the Ljubljana Region in the field of efficient use of energy</li></ul>
Name and address of employer	Javno podjetje Energetika Ljubljana d. d., Verovškova 62, 1000 Ljubljana
Period	<b>from September 2010 to January 2014</b>
Occupation or position held	<b>Director of the user services department, Energetika Ljubljana</b>
Main activities and responsibilities	<ul style="list-style-type: none"><li>- planning and coordinating working and process functions of the company</li><li>- implementing services from the field of efficient use of energy and renewable sources of energy</li><li>- issuing approvals for applications from clients in administrative procedures, approvals for developments in physical space, issuing energy approvals for connections to gas and heating networks, signing contracts on access to the distribution network</li><li>- drafting and signing contracts for the sale of gas in the Energetika Ljubljana network and in foreign networks</li><li>- drafting and signing contracts for the sale of heating energy, steam and cooling</li><li>- creating business packages for users, advertising and implementing of campaigns for users</li><li>- implementing the process of charging, resolving of complaints and monitoring of non-payment</li><li>- advising consumers about connections and access to the distribution network</li></ul>
Name and address of employer	Javno podjetje Energetika Ljubljana d. d., Verovškova 62, 1000 Ljubljana
Period	<b>from March 2006 to August 2010</b>
Occupation or position held	<b>President of the Management Board of Elektro Ljubljana d. d.</b>

Main activities and responsibilities	<ul style="list-style-type: none"> <li>- managing and developing the company</li> <li>- making business decisions and adopting key annual documents (business plan, annual report)</li> <li>- implementing decisions of the annual general meeting and the company's supervisory board</li> <li>- making decisions related to the company's operation, making decisions about managing the company's assets</li> <li>- determining internal organisation and systematisation of jobs in the company</li> <li>- adopting general acts and organisational regulations</li> </ul>
Name and address of employer	Elektro Ljubljana d. d., Slovenska cesta 58, 1000 Ljubljana
<b>Period</b>	<b>from September 2005 to March 2006</b>
Occupation or position held	<b>Representative of the company Elektro Ljubljana d. d.</b>
Main activities and responsibilities	<ul style="list-style-type: none"> <li>- managing and representing the company in legal transactions with third persons, before the courts and other bodies, and taking responsibility for the legality of the company's operations</li> </ul>
Name and address of employer	Elektro Ljubljana d. d., Slovenska cesta 58, 1000 Ljubljana
<b>Period</b>	<b>from June 2001 to September 2005</b>
Occupation or position held	<b>Assistant executive director of the distribution unit for the area of the city of Ljubljana</b>
Main activities and responsibilities	<ul style="list-style-type: none"> <li>- managing the Ljubljana Mesto distribution unit</li> <li>- coordinating the work of the Ljubljana Mesto distribution unit</li> <li>- implementing internal control of project documentation, implementing the investment plan, implementing internal technical inspections of facilities</li> <li>- issuing approvals for applications from clients in administrative procedures, approvals for developments in physical space, issuing electricity approvals, signing contracts on access to the distribution network</li> <li>- coordinating relationships with consumers and local communities</li> </ul>
Name and address of employer	Elektro Ljubljana d. d., Slovenska cesta 58, 1000 Ljubljana
<b>Period</b>	<b>from July 1999 to May 2001</b>
Occupation or position held	<b>Quality control department head</b>
Main activities and responsibilities	<ul style="list-style-type: none"> <li>- coordinating the activities to obtain and maintain a quality management system under the ISO 9001 standard</li> <li>- planning and managing the process of internal assessments of the quality management system by organisational units</li> <li>- drafting documents related to the functioning of the quality management system</li> <li>- planning and managing the process of internal assessments of the quality management system by organisational units</li> <li>- implementing control over the elimination of non-compliances and implementing corrective measures</li> </ul>
Name and address of employer	Elektro Ljubljana d. d., Slovenska cesta 58, 1000 Ljubljana
<b>Period</b>	<b>from March 1999 to June 1999</b>
Occupation or position held	<b>Head of the development department</b>
Main activities and responsibilities	<ul style="list-style-type: none"> <li>- managing and organising the work in the department</li> </ul>
Name and address of employer	Elektro Ljubljana d. d., Slovenska cesta 58, 1000 Ljubljana

<b>Period</b>	<b>from September 1997 to February 1999</b>
Occupation or position held	<b>Engineer in the development department</b>
Main activities and responsibilities	<ul style="list-style-type: none"><li>- drafting project documentation for power facilities</li><li>- making power analyses and investment and technical documentation</li></ul>

## Education and training

<b>Period</b>	<b>from 1991 to 1997</b>
Education and/or national professional qualification	<b>University degree in electrical engineering</b>
Main courses / acquired knowledge and competences	General knowledge in electrical engineering Title of the diploma paper: Technical aspects of the use of insulated conductors in medium-voltage overhead lines
Title and status of the institution granting the diploma or certificate	University of Ljubljana, Faculty of Electrical Engineering, Tržaška 25, Ljubljana

<b>Period</b>	<b>from 1997 to 2001</b>
Education and/or national professional qualification	<b>Master of Sciences</b>
Main courses / acquired knowledge and competences	Organisation of production Title of the master's thesis: Models of the electricity market
Title and status of the institution granting the diploma or certificate	University of Maribor, Faculty of Organisational Sciences, Kranj

<b>Period</b>	<b>2000</b>
Education in/or National Qualification System	<b>Professional examination for an electrician for the field of electrical engineering</b>
Title and status of the institution granting the diploma or certificate	Slovenian Chamber of Engineers

<b>Period</b>	<b>2001</b>
Education in/or National Qualification System	<b>Professional examination on general administrative procedure</b>
Title and status of the institution granting the diploma or certificate	Public Administration Institute, Faculty of Law in Ljubljana

<b>Period</b>	<b>2006</b>
Education and/or national professional qualification	<b>Competence for serving as a member of supervisory boards or management boards of companies</b>
Title and status of the institution granting the diploma or certificate	Nebra, Dunajska 122, 1000 Ljubljana

**Period 2009**

Education and/or national professional qualification

**Competence for safe and healthy work and fire protection**

Title and status of the institution granting the diploma or certificate

Occupational Safety and Environmental Protection Institute, 2000 Maribor

**Period 2014**

Education and/or national professional qualification

**European Energy Manager certificate**

Title and status of the institution granting the diploma or certificate

Jožef Stefan Institute, Energy Efficiency Centre, Jamova cesta 39, 1000 Ljubljana

**Personal skills and competences**

Mother Tongue(s)

**English**

Other Language(s)

Self-assessment

*European level (\*)*

**English**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user	B2	Independent user

(\*) *Common European Framework of Reference for Languages*

Social skills and competences

- interactive communication skills
- ability to work in a team
- marketing competences, development and marketing of products and services

Organisational skills and competences

- managing and negotiating
- project management of teams
- planning in the fields of business, investment and finances

Computer skills and competences

- good knowledge of the MS Office package
- knowledge of and occasional work with ACAD tools

Other skills and competences

- An active member of GEODE – a European association of gas and electricity distributors
- An active member of the Chamber of Commerce and Industry (GZS) – Energy Chamber of Slovenia
- A member of the council of the Milan Vidmar Electric Power Research Institute (EIMV)
- Member of the Supervisory Board of the company Informatika d.d.
- Member of the Supervisory Board of the company Stelkom d.d.
- President of the Supervisory Board of the company Elektro Slovenija d.o.o.

Driving licence | Categories A, B, C, E k B, F  
Boat operator exam